

# COMMERCIAL COMBINED QUOTATION REQUEST

1. Proposer's Name(s) \_\_\_\_\_
2. Trading Name \_\_\_\_\_
3. Risk Address & Post code \_\_\_\_\_  
\_\_\_\_\_
4. Full Business Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. How long trading at:
  - a. These premises \_\_\_\_\_ years
  - b. Other premises \_\_\_\_\_ years
6. Age of Building \_\_\_\_\_ years
7. Is the building in a good state of repair? YES / NO  
If NO, give details defects: \_\_\_\_\_  
\_\_\_\_\_
8. Is the building unoccupied for more than 14 days per year? YES / NO
9. Type of area \_\_\_\_\_
10. Number of storeys \_\_\_\_\_
11. Construction of the building:  
Walls \_\_\_\_\_ Roof \_\_\_\_\_  
Floors \_\_\_\_\_ Stairs \_\_\_\_\_
12. Any flat roof? YES / NO  
If YES % of Roof Area \_\_\_\_\_
13. Is the building multi-tenure? YES / NO  
If YES, give details of other occupants and trades \_\_\_\_\_
14. How is the building heated? \_\_\_\_\_
15. Does the building have any undue exposure to storm, flood or subsidence? YES / NO
16. Is the building protected by a smoke/fire alarm? YES / NO  
If YES, give details \_\_\_\_\_
17. Is the building protected by a sprinkler system? YES / NO  
If YES, give details \_\_\_\_\_
18. Distance from full time Fire Station \_\_\_\_\_ miles

19. Distance from full time Police Station \_\_\_\_\_ miles
20. Is there a current I E E Certificate in force? YES / NO  
If NO, when was the electrical system last inspected? \_\_\_\_\_ years
21. Details of physical security:  
 a. Doors \_\_\_\_\_  
 b. Windows \_\_\_\_\_  
 c. Other openings \_\_\_\_\_
22. Is an Intruder Alarm installed? YES / NO  
 If YES, is alarm: Bells Only Digicom Redcare Dualcom Other  
 Other \_\_\_\_\_  
 Is the installation NACOSS approved? YES / NO
23. Are there any other security measures (e.g. CCTV / Night-watchman)? YES / NO  
 If YES, give full details: \_\_\_\_\_  
 \_\_\_\_\_
24. Is the building occupied overnight? YES / NO  
 If YES, by whom? \_\_\_\_\_
25. Have there been any claims in the last 5 years? YES / NO  
 If YES, give full details of claims a/id any remedial action taken \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
26. Are there any other material facts? YES / NO  
 If YES, give details \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
27. Material Damage  
 Are any of the following required?
- Buildings arid/or tenants improvements \_\_\_\_\_ £
  - Plant Machinery \_\_\_\_\_ £
  - Fixtures & Fittings \_\_\_\_\_ £
  - All other contents excl. Computers \_\_\_\_\_ £
  - Computers \_\_\_\_\_ £
  - Wines & Spirits \_\_\_\_\_ £
  - Cigarettes & Tobacco \_\_\_\_\_ £
  - Clothing (finished goods) \_\_\_\_\_ £
  - Clothing (raw materials) \_\_\_\_\_ £
  - Video & Audio Tapes, Records, CDs and Computer Games \_\_\_\_\_ £
  - Video, TV and Hi-Fi Equipment \_\_\_\_\_ £
  - Other Electrical Equipment (please specify) \_\_\_\_\_ £
  - \_\_\_\_\_ £
  - All other Stock (excl frozen food) \_\_\_\_\_ £



35. Liabilities

Is cover for this section required?

YES / NO

**Employers Liability**

Limit of Indemnity required \_\_\_\_\_ £

Estimated Annual Wages Salaries & Payments	At your premises	Away from your premises
• Clerical and Managerial employees who do not work manually	_____ £	_____ £
• Manual Workers	_____ £	_____ £
• All others (please specify)	_____ £	_____ £

**Public/Products Liability**

Limit of indemnity required                    £1M        £2M.        £5M        Other \_\_\_\_\_

Estimated Annual Turnover

United Kingdom _____ £	Europe _____ £
USA/Canada _____ £	Rest of World _____ £

Payments to bona-fide (supply and fix) subcontractors \_\_\_\_\_ £ \_\_\_\_\_ £

**Property Owners Liability**

Is cover required for this section?

YES / NO

Limit of indemnity required                    £1M        £2M.        £5M        Other \_\_\_\_\_

- Renewal Date \_\_\_\_\_
- Broker's name \_\_\_\_\_
- Phone No. \_\_\_\_\_
- Holding Insurer \_\_\_\_\_
- Renewal being Invited \_\_\_\_\_
- Quotation Deadline \_\_\_\_\_
- Contact \_\_\_\_\_
- Fax No. \_\_\_\_\_
- Target Premium Paid Last \_\_\_\_\_